



Ref. Reg./04(903)/

Office Order

The university authority is pleased to grant 2(two) days duty leave from 27 to 28 November 2024 along with weekly holydays from 29 to 30 November 2024 to **Dr. Subrata Sarker**, Associate Professor and Head, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to attend the 8th China-Southeast Asian Countries Marine Cooperation Forum in Jakarta, Indonesia under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this university would not bear any expenses for his proposed visit.
3. That he would be bound to join the university after completion of above mentioned program.

During his absence Dr. Md. Ahsanul Islam, Assistant Professor, Department of Oceanography will hold the charge of Head of the same Department.

Sd/-
Registrar (in charge)

Ref. Reg./04(903)/5/434

Date: 19.11.24

Copy forwarded for information and necessary action to:

01. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000, Bangladesh.
02. Immigration Officer, Embassy of Indonesia, Dhaka, Bangladesh.
03. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
04. Dean, School of Physical Sciences, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
05. Head, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
06. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Dr. Subrata Sarker, Associate Professor, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. Dr. Md. Ahsanul Islam, Assistant Professor, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
09. P S to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
10. Deputy Registrar (Council), Shahjalal University of Science & Technology, Sylhet, Bangladesh.
11. P S to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
12. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (Please upload to the website).
13. Personal file.