



Record Number: 37.01.9101.158.41.036.22.287

Date: 15 Dec 2024

Office Order

The university authority is pleased to grant study leave with pay to **Mr. Mostafa Rafid**, Lecturer, Mechanical Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh for a period of 02 (two) years with effect from **17 December 2024**. He is released from his duties on the same day in order to join his proposed PhD course in The Pennsylvania State University, USA under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. that this university would not bear any expenses for his proposed study.
3. that he would be bound to join the university after completion of his proposed course.
4. that he must submit his proof of admission within 03 (three) months from his supervisor or admission office of concern university.
5. that encourage him to affiliate SUST, during the period of study leave in all research publications, patents, books etc.
6. that he would be bound to informed the university authority if he needed to extension his leave as early as possible.

Sdf

15-12-2024

Sayed Salim Md. Abdul Quadir

Registrar

01711156762

registrar@sust.edu

Record Number: 37.01.9101.158.41.036.22.287

Date: 15 Dec 2024

Copy forwarded for information and necessary action to:

01. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000. Bangladesh.
02. Dr. Robert F. Kunz, Professor of Mechanical Engineering, Associate Department Head for Graduate Studies, Department of Mechanical Engineering, The Pennsylvania State University, 127 Reber Building, University Park, PA, 16802-1412, USA.
03. Immigration Officer, US Embassy, Dhaka, Bangladesh.
04. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
05. Dean, School of Applied Sciences & Technology, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
06. Head, Department of Mechanical Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. P S to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
09. Mr. Mostafa Rafid, Lecturer, Mechanical Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
10. P S to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
11. Mr. Md. Moynul Houque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (please upload to the website).
12. Ms. Razia Khatun, Assistant Registrar, Registrar Office, Shahjalal University of Science