



Ref. Reg:/04 (510) ০৮/৭০১

Office Order

The University authority is pleased to grant 15 (fifteen) days earned leave from 29-01-2025 to 12-02-2025 to Mrs. Sobhana Tanzima Atiq, Associate Professor, Department of Business Administration, Shahjalal University of Science & Technology, Sylhet, Bangladesh and permit to visit tourist places in Thailand in purpose of her family affairs under the following terms and conditions:

1. that no salary or portion there of would be paid in foreign currency during her stay abroad.
2. that this university would not bear any expenses for her proposed visit.
3. that she would be bound to join the university after expiry of her visit.

Sd/-


Sayed Salim Muhammed Abdul Quadir
Registrar (in charge)
Phone :02996632210
e-mail: registrar@sust.edu

Ref. Reg:/04 (510)/

Date: 15. 1. 25

Copy forwarded for information and necessary action to :

01. The Secretary Ministry of Education, Bangladesh Secretariat, Dhaka-1000.
02. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh.
03. Immigration Officer, Royal Thai Embassy, Dhaka, 18 & 20, Madani Avenue, Baridhara, Dhaka-1212, Bangladesh.
04. Head, Department of Business Administration, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
05. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
06. Mrs. Sobhana Tanzima Atiq, Associate Professor, Department of Business Administration, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Secretary to the Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. Personal File.


15.01.25
Deputy Registrar